

# Pikes Peak Assistant Ranger Supervisor (Park Ranger II)

**SALARY:** \$4,484.00 - \$5,383.00 Monthly

**DEPARTMENT:** Parks, Rec & Cultural Svc

**OPENING DATE:** 11/09/21

**CLOSING DATE:** 11/30/21 04:00 PM



**FLSA:** Non-exempt position

**DESCRIPTION / POSITION OVERVIEW:**  
**Pikes Peak Assistant Ranger Supervisor (Park Ranger II)**

In this position, you will help to oversee the daily ranger operations on the Pikes Peak Highway, including daily operations of the Gateway (tollgate) as well as the operations within the North and South Slope Recreation Areas.



**Come explore the possibilities a career with the City of Colorado Springs can offer!**

<p>Colorado Springs is <a href="#">One of the Best Places to Live</a> according to</p>  <p><a href="#">Learn About the City</a> (This information may change annually).</p>	
--	--

**Essential Job Functions** - the basic job duties an employee must be able to perform:

- Assist in hiring, developing, and supervising lower-level ranger staff; oversee ranger operation for North and South Slope Recreation Area activities
- Oversee the maintenance of program vehicles and facilities, including snow removal around buildings
- Assist with the preparation of monthly reports on visitation and revenue collection

- Provide quality control support for cash handling policies and procedures
- Perform accurate bookkeeping and clerical support tasks
- Enforce safety and environmental regulations; coordinate and/or respond to incidents, accidents, and medical emergencies along the highway corridor
- Participate in the planning and implementation of master, management, and interpretive plans
- Provide monthly inventory reports and requisition of operational supplies.
- Actively engage the public with education regarding natural resources and historical and recreational values
- Perform site coordination with inter-governmental agencies, department and special event staff, volunteer groups, contractors, and the public
- Assist with the development of ranger training program, including cash register and operating procedures training; assist with new employee training of all programs
- Develop interpretive themes and programs, curriculum-based education, and public outreach
- Assist in the creation of interpretive materials, including signs, brochures and educational outreach materials; maintain interpretive cache
- Support the division's social medial content development and review

**We are looking for candidates who demonstrate:**

**Knowledge of:**

- Cash handling policies and procedures
- Complex cash register operations
- Modern office technology
- Microsoft Office Suite, especially Word, Excel, and Outlook

**Ability to:**

- Provide exemplary customer service
- Tactfully respond to stressful and negative interactions with aggressive individuals
- Communicate clearly, concisely, and effectively, orally and in writing
- Establish and maintain effective working relationships

**SUCCESSFUL CANDIDATE WILL HAVE:**

- A high school diploma or GED
- Three years of full-time park ranger experience
- Possess, and maintain, a valid, non-probationary Colorado driver's license not subject to restriction related to alcohol and/or drug violations or pending charges
- Possess, or obtain within three months of hire, and maintain cardiopulmonary resuscitation certification and first aid certification

**IDEAL CANDIDATES WILL ALSO HAVE:**

- Experience which demonstrates a high level of cash handling and reconciliation
- Experience using Aluvii Point of Sale
- Ranger or recreation program experience
- Experience in snow removal operations

**ADDITIONAL INFORMATION:**

The City of Colorado Springs offers additional compensation depending on the position, area of assignment, and specific job assignments, including shift differential, pay differential, acting or lead, special assignment, hazard pay, longevity, cell phone allowance, uniform allowance, relocation, awards, standby, call out, compensatory time off, tuition, overtime, extra duty, incentive, holiday premium, proficiency, and vacation sell back.

**You will be required to respond to emergency after hours callouts.**

This position, which is located in Cascade, CO requires the ability to work at an altitude of 14,115 feet.

You will be responsible for your own transportation to and from the workplace. There is no shuttle bus transportation for employees up to the mountain.

**Physical Demands:** This position requires the ability to reach, bend, climb, kneel, sit, stand, and walk for extended periods; lift and carry 50 pounds; use fingers, hands, and legs; and distinguish colors

**Environmental Conditions**

Primary Work Environment - Office and outdoors with possible exposure to inclement weather

Extreme Temperature - Seasonally

Wetness and Humidity - Seasonally

Respiratory Hazards - Daily (dust, odors, noise, fumes, and gases)

Noise and Vibrations - Daily

Physical Hazards - Daily (heavy equipment, toxic chemicals, and high altitude)

Mechanical and/or Electrical Hazards - Rarely

Exposure to Communicable Diseases - Rarely

**NOTE: This job announcement is not intended to include a complete listing of all responsibilities, knowledge, skills, and abilities associated with the position.**

The City does not sponsor applicants for work visas. **If hired, you will be required to provide proof of your eligibility to work in the United States.**

Apply to Join Our Team

- Please visit [Colorado Springs Jobs](#) and click on 'Apply for a City Career' > 'City Career Postings – Apply Now' button to complete an online application. All job applicants will need to create a new login and online application (unless you already have a NEOGOV/governmentjobs.com user ID and password).
- Completing your application in full, including the entire work experience section, will assist Human Resources (HR) in the applicant screening process. Your application may not be considered if all of the information requested for each employer you list is not provided.
- Our NEOGOV application system does not allow you to edit your application after it has been submitted for a position. If you want to make changes, you may submit another application prior to the position's closing date and time listed in the job posting. HR will review the last application you submit for a position.

The City's job classifications, including physical demands and descriptions, can be found on the [website](#).

You can view the status of your [application](#) here.

To be notified of future career opportunities, go to [coloradosprings.gov/jic](#)

\*\*\*\*\*

**Equal Opportunity Employer**



parks · recreation · cultural services

*The City of Colorado Springs is committed to a culture that values our employees' unique individual qualities and fosters an inclusive environment where people want to be.*